Pamela Wilson

School Transport Commissioning

Lincolnshire County Council

County Offices

Newland

Lincoln LN1 1YL

Tel: 01522 782020

Email: Pamela.wilson@lincolnshire.gov.uk

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Dear Headteacher

**Important information regarding school transport for children starting primary school or transferring to junior school in September 2021**

I would be grateful if you would include information about applying for school transport in September 2021 in your parent mail, school newsletter or any other means you have of communicating with parents of children due to start Reception or the junior phase of education in September.

Our suggested wording is:

If your child is starting primary school or transferring to the first year of junior school in September 2021 they may be eligible for school transport. If you think your child is eligible please apply for transport as soon as you have your offer of a school place. Applications can be made online at the website below or a telephone application can be made by contacting the Customer Service Centre on 01522 782020.

For more information about the home to school transport policy and online applications please go to [www.lincolnshire.gov.uk/school-college-transport](http://www.lincolnshire.gov.uk/school-college-transport). Queries can be emailed to [schooltransportapplications@lincolnshire.gov.uk](mailto:schooltransportapplications@lincolnshire.gov.uk).

Many thanks for your help in this matter.

Yours sincerely

Pamela Wilson

Transport Entitlement Officer